

ENLISTED ASSOCIATION OF THE NATIONAL GUARD OF THE UNITED STATES

CORPORATE PARTNERSHIP SPECIAL COMMITTEE STANDARD OPERATING INSTRUCTIONS (SOI)

October 12, 2008

1. PROPONENT: This SOI is established by the Chairperson of the Enlisted Association of the National Guard of the United States (EANGUS) Corporate Partnership Special Committee. Submit suggested changes to this SOI to EANGUS, ATTN: Executive Director, 3133 Mount Vernon Avenue, Alexandria, VA 22305. Suggested changes will then be forwarded to the current EANGUS Corporate Partnership Special Committee Chairperson.

2. AUTHORITY: The EANGUS Corporate Partnership Special Committee Chairperson is appointed by the President of EANGUS in accordance with EANGUS By-Laws

3. PURPOSE: The purpose of this SOI is to establish guidelines for the operation and management of the EANGUS Corporate Partnership Programs.

4. DUTIES AND RESPONSIBILITIES: The Chairman and EANGUS Executive Director is responsible for the operation and management of the EANGUS Corporate Partnership Programs IAW the By-laws of EANGUS. The EANGUS President will meet with the Chairman and Executive Director annually to provide direction. The Chairman and Executive Director will be responsible to develop the strategy and the budget for the Corporate Partnership Program. The following is a list of duties and responsibilities of the committee.

A. **Direction:** At the annual EANGUS conference the EANGUS President will meet with the committee to develop the annual direction for the Corporate Partnership Program.

B. **Planning and Budget:** The committee will meet in conjunction with EANGUS annual conference to develop the plans, and budget in support of the EANGUS Corporate Partnership Program...

C. **Special Committee Members:** The special committee members will be appointed by the President. Each area will have 1 representative on the committee. The committee members will be responsible to assist the Chairman and Executive Director in acquiring leads on potential Corporate Members, Sponsors and Donors in their assigned areas, providing support at trade shows, conferences and recruiting potential new Corporate Partnerships.

D. **EANGUS Chartered States:** Each state will be encouraged to assist by providing potential Corporate Partnership leads through their area representative.

E. **EANGUS National Office:** Will provide administrative support to the Corporate Partnership Special Committee as needed to carry out the requirements of the program.

5. RECOMMENDATIONS: All recommendations or input on the continued success of The EANGUS Corporate Partnership Programs should be directed to the Chairman or Executive Director.